




Left to right, clockwise: Tara & Renata Photography, Nicole Babcock Photography, Taylor_d Southern Events, Anna Grace Photography, Tara & Renata Photography, Rachel Smith Photography



“Grow
old with me,
the *best* is
yet to be”
~ Robert Browning

Your Story STARTS HERE

WELCOME

GENERAL INFORMATION

EVENT SPACES

The Ballroom

Mezzanine

Tankard Bar & Mansion Rooms

Vista Room

Garden Patio

GOLF

THE MANSION BRIDAL SUITE



Welcome!

Thank you for considering Hayfields Country Club as the venue for your upcoming event. The Club is nestled in the heart of Hunt Valley with picturesque views of our championship golf course with easy access to I-83 and nearby hotels. Our friendly and professional staff is ready and eager to make your social, business, and celebratory events memorable. Whether you choose to have your event in our ballroom in our historic mansion or on our scenic outdoor lawns and patios, we know that you and your guests will make memories to last a lifetime!

General Information

SCHEDULING

Private functions require a signed room agreement at the time of booking, with a non-refundable deposit.

HOLD POLICY

An event date can be placed on hold for two weeks with no commitment from the client. In the event of two parties that are interested in the same date, the first party will be notified and have forty-eight (48) hours to make a decision. After the forty-eight (48) hour window has expired, the second party will have first right of refusal for the date in question. After the two week period, if the room is still on hold, Hayfields is free to release the hold.

DEPOSIT & PAYMENT INFORMATION

Depending on the space being used, a non-refundable deposit of \$3500 is required along with a signed copy of the event contract to secure your booking. Please note that we require payment in cash or check, and we do not accept credit cards. Final balances are due ten (10) days prior to your event date.

CHARGES

To hold rooms for special functions, a deposit is required at the time of booking. This deposit will be applied to the ending balance on your final bill. In the event of a cancellation, deposits are non-refundable. Clients may use deposits for up to one year. Member and non-member events offering food and beverage items are subject to a taxable twenty-three percent (23%) service charge and six percent (6%) Maryland State sales tax and a nine percent (9%) liquor tax on all alcoholic beverages.

GUARANTEE POLICY

In order to work together to plan a successful event, we require that you confirm your attendance numbers fourteen (14) days prior to the event. We realize that numbers sometimes change as the event nears. Therefore, we allow you to increase your guarantee by as much as five percent (5%) up to seventy-two (72) hours prior to the event. If the attendance figure is not received fourteen (14) days prior to the scheduled function date, the original attendance figure will be assumed correct and charges will be made accordingly.

MENU PLANNING

We are more than happy to customize a menu to meet your specific needs. Menu arrangements must be made final at least fourteen (14) days prior to the scheduled event. When selecting your entrée, we ask that you limit it to one selection, so as to receive the highest quality of service available. If you wish to offer two entrée selections at your event, we require an additional \$4.00 per person, per split choice selection. This does not include meals for guests with dietary restrictions.

FOOD

Hayfields Country Club must provide all food, with the exception of wedding cakes. All food is prepared by our Executive Chef, therefore no outside catering on the Club's premises is allowed. No leftover food from a buffet or station may be removed from the clubhouse.

MENU TESTING

Hayfields Country Club offers a complimentary tasting for two guests from our banquet menu once the deposit has been received. Please contact our Event Manager for more information about our seasonal tasting events.

STATION ATTENDANTS & BARTENDERS

Chef Station attendants and Bartenders will be charged at the rate of \$200.00 each. Two bartenders will be required with a reservation of 100 or more guests.

BEVERAGES

Hayfields Country Club holds a license granted by the Maryland Alcoholic Beverages Commission and is held responsible for complying with its regulations. Therefore, neither patrons, nor their guests shall be allowed to bring or remove alcoholic beverages from function areas. Only guests who are of legal drinking age will be served alcoholic beverages. Hayfields Country Club will always ask for proper identification and verify the age of any and all patrons. Hayfields Country Club reserves the right to not serve or 'cut off' any persons visually intoxicated. If you wish to have an additional bar or portable bar set up, we require an additional \$200.00 per bar set up fee and \$200.00 Bartender fee.

ON-SITE CEREMONY

Hayfields Country Club can host ceremonies on our Garden Patio. Clients opting to host their ceremony on-site are responsible for all necessary rentals and furnishings such as chairs, tenting (in case of rain), decor, etc. Rental of the Patio is included in the overall rental of \$2,500.

RELOCATION IN CASE OF INCLEMENT WEATHER

Hayfields Country Club reserves the right to relocate an outdoor function to indoors in case of inclement or dangerous weather conditions. The host will be notified as soon as possible if these conditions occur.

SMOKING

No smoking is allowed in the Clubhouse or any other enclosed area on the property. Smoking is permitted only outside the Clubhouse for private parties. There are no exceptions to this rule.

CLUB DRESS CODE

The dress code here at Hayfields is Country Club casual. It is the responsibility of the client to ensure that all guests and vendors adhere to our dress code policies while on site.

PARKING

Our property is handicap accessible and offers ample, free parking for you & your guests.

LINEN

The club provides floor length linens and napkins in the colors of white or ivory at no additional charge with the rental of one of our rooms.

DISPLAY & DECORATIONS

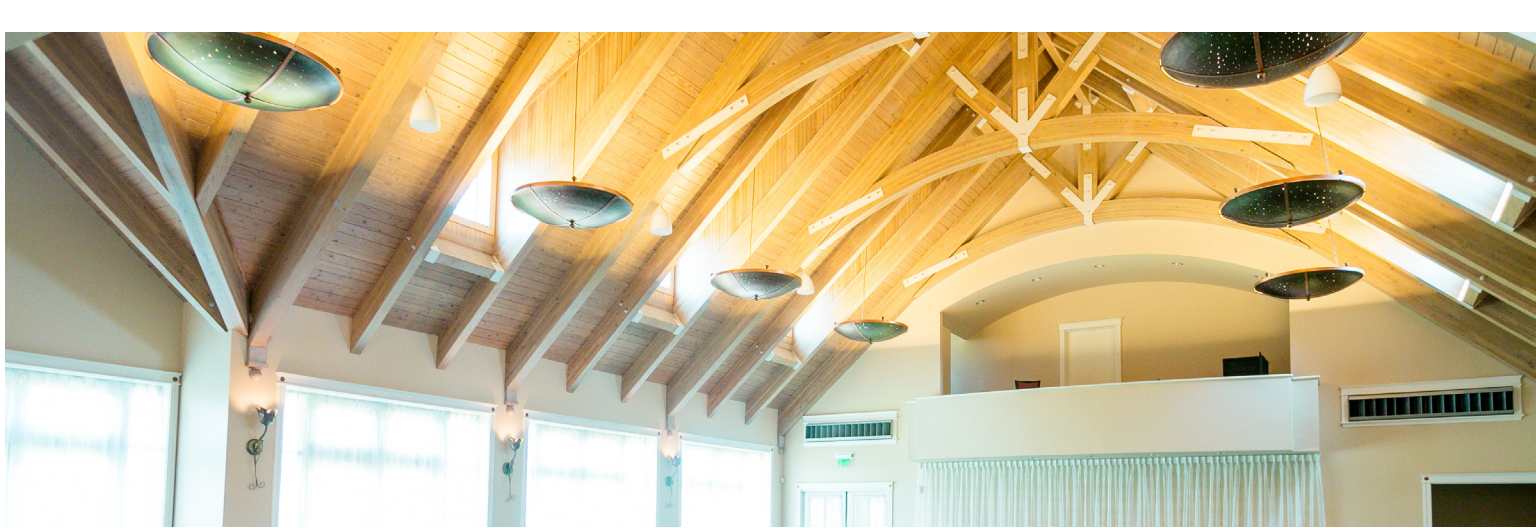
All display and/or decorations planned by the host are subject to the approval of the Event Manager. Delivery and Pickup of these items must be arranged in advance with the Sales Manager and may not interfere with other events. Open flame candles of any kind are not permitted by Hayfields Country Club. All candles must have a cover around them.

PROPERTY DAMAGE & PERSONAL PROPERTY

Hayfields Country Club will not assume any responsibility for damage to Club property. Any property of the host or the host's guests brought on the premises of the club and left thereon shall be at the sole risk of the host; the Club will not be liable for any loss or damage to any such property for any such reason during or following any function. It is the responsibility of the host of the event to assume full responsibility.

LIABILITIES

Hayfields Country Club shall not be responsible for any failure to perform, which is attributable to federal, state, or municipal action or regulation, strikes, or other labor problems, fires, floods, hurricanes, tornadoes, war, riots, power outages, or any other act of God that is out of control of the Club, which causes damage to or destruction in whole or part of the merchandise or facility of the Club. If, in the event of one of the above contingencies, the host wishes to reschedule the event, and upon the removal of the case of such interruption, performance shall be resumed at the specified agreed upon rate.





Left to Right, Clockwise: Maria Linz Photography, Addie Eshelman Photography, Rachel E. H. Photography

The Ballroom

Our Ballroom is located on the main level of the Clubhouse. Surrounded by double glass doors, your guests have a chance to truly enjoy the property for its loveliness and charm. This space features high, rustic ceilings, a beautiful stone fireplace, recessed bar, and a large hardwood dance floor. Utilization of the Ballroom includes access to the Mezzanine, Vista Room, Tankard Lounge and Patio. The Ballroom can also be separated into two smaller venues, the Vista Room and the Fireside Room. The Fireside Room can accommodate ninety guests comfortably and has its own bar and fireplace with access to our dance floor.

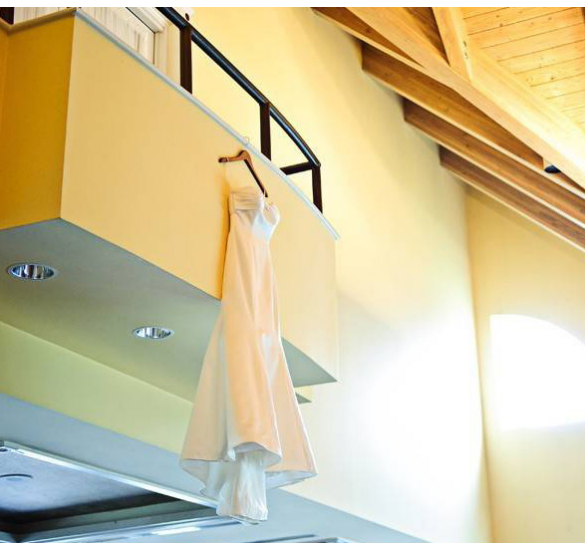
Features:



Up to 168
guests with
dance floor



Patio
overlooking
Golf Course &
Gardens



Left to Right, Clockwise: Annabelle Dando Photography, Maria Linz Photography, Christa Rae Photography

Mezzanine

The Mezzanine is located above the Ballroom. This room makes for a great bridal suite. The room features a private adjoining restroom, a balcony that overlooks the Ballroom and hosts our Trackman Golf Simulator.

Features:



Trackman Studio



“Hayfields is a beautiful venue, both inside and out.”

~ Johanna, Mother of Bride

Tankard Bar

The Lobby Area is located just inside our Clubhouse doors. It has easy access to the Tankard Bar area and is our centralized location around the Club. The Tankard Bar can also be used as a secondary bar for all events at an additional cost.



Features:



Up to 20-30 Guests per Room,
depending on the room



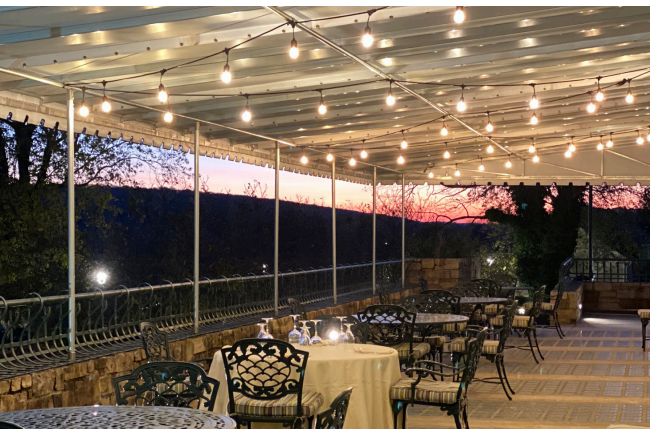
Multi-function Rooms for
Intimate Group Dining, Cocktail
Hour or Pre-Function Spaces



“The team at Hayfields will make your special event all that you desire.” ~ Tim, married 01.01.2020

Mansion Rooms

Intimate gatherings can be held in one of our Mansion's historic dining rooms; the Library, Lafayette Room, Merryman Room and Veranda.



Left to Right, Clockwise: Addie Eshelman Photography

Vista Room

The Vista Room and Patio is a great area to have a dinner gathering or a business meeting. Doors leading from the inside area to the Patio that has beautiful views of the golf course and ample space to dine outside under the stars.

Features:



Up to
32 guests
Indoors



Covered Patio
overlooking
Golf Course



“When I found Hayfields I fell in love!”

~ Melinda



Left to Right, Clockwise: Addie Eshelman Photography, Tara & Renata Photography,

Garden Patio

The Garden Patio offers a scenic location for either your ceremony or cocktail hour. Our beautifully groomed Garden Patio overlooks the golf course and scenic views of Oregon Ridge. Clients opting to host their ceremony on site are responsible for all necessary rentals and furnishings such as chairs, tenting and other decor.

Features:



Up to 168 Guests for Ceremony or Cocktail Hour



Perfect as Ceremony & Pre-Function Space



“The team we worked with was professional and cared so much about making our day special.”

~ Sarah, Bride



Bottom Left: Lauren Piccolo Photography, Bottom Right: Maria Linz Photography, Rachel E.H. Photography

Golf

Celebrate your special day with a small outing. Our championship golf course is the perfect setting to unwind and have some fun before tying the knot!

Based on availability. Greens fees and cart fees apply.

Features:



18 Holes of Championship Golf



“The grounds are so beautifully maintained that we did not need any additional decorations for the ceremony, and so many guests commented on how gorgeous the space was.

We were so impressed by how friendly and flexible the entire Hayfields team was...”

~ Emily



Bottom Left:

Features:

Bridal Suite

This is the perfect room to get ready on the morning of the celebration! Located in the upper level of the Mansion, overlooking the golf course and practice area, comfortably get ready, enjoy food and drink, ample electric connections and en suite restroom.



Mansion Bridal Suite and Restroom



“A luxury experience! ... Wow, where do I begin?! I have a full rundown for all the brides looking to book their wedding at Hayfields Country Club, but let me start here 10/10 EXPERIENCE!!! Look no further!”

~ Emily

